

# TOWN OF SAN ANSELMO

525 San Anselmo Avenue, San Anselmo, CA 94960

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Town Council:

Peter Breen, Mayor 453-1761

Judy House, Vice Mayor 485-4454

Barbara Thornton, 457-1135

Ted Freeman 453-3768

Ford Greene 258-0360

## PUBLIC INQUIRY/COMMENT FORM

This Public Inquiry/Comment form is provided to assist the public and Town staff to communicate about issues of concern. Town staff will respond to your inquiry or comment within one week. If it cannot be fully answered within that time, you will receive a status report and an estimate as to when a complete response may be expected. If the response is unsatisfactory, please contact the responding department. The Town administrator and then the Town Council may additionally be contacted on issues of continued concern.

This form is only intended to facilitate communications and to provide a written record on issues. We continue to invite members of the public to contact Town staff directly by telephone, in person, or in writing. (See listing for each department on other side.)

*Please print clearly:*

**To:**

\_\_\_\_\_  
(Department or person, if known)

**From:**

\_\_\_\_\_  
(Your name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Telephone #)

**Subject:** \_\_\_\_\_

***Inquiry or Comment:***

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Received: \_\_\_\_\_

Date Response Sent: \_\_\_\_\_

