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**MEETING MINUTES**

**PROJECT:** Town of San Anselmo  
Flood Committee Meeting

**DATE:** May 10, 2010

**SUBJECT:** Flood Committee Meeting

**ATTENDEES:** Tom McInerney  
Ford Greene  
Reinhard Ludke  
Richard Stutsman

[Glenn Dearth absent]

Discussion      Brief:

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2. Meeting minutes of March 8, 2010 were approved.
  
3. Reviewed Flood Committee Short, Medium and Long – Range Plan - Action Plan  
The attached Tables indicates the committee Action Plan resulting from the review and discussions. Stutsman described the Town Flood Warning Alarm protocols adjusted based on lessons learned, TENS automated telephone emergency notice system, and the Town and County creek flood emergency response plan.
  
4. Flood Gates  
A commercial building flood gate inventory was performed by Dearth & Stutsman. Attached, is the San Anselmo Flood Gate Inventory 2/24/2010  
Committee suggested that the Town staff prepare a document that describes the benefits and shows flood gate options, that can be distributed to business and building owners, to encourage implementation of flood gates.
  
5. FEMA Flood Mapping  
Steve Myrter more properties are now in the FEMA Flood map for 1% in 100 year event. There is a delay in completing the FEMA mapping. Identification of properties in the FEMA flood map is a requirement stipulated by Federal legislation. Flood insurance is mandatory and insurance premiums rates will increase up to 20%.

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**Reinhard Ludke Secretary**

The law requires landlords to notify tenants about flood risk and flood mitigation. The County tracks federal requirements, and distributes federal flood regulation changes to Towns in Marin County.

A property damage map was compiled by the County after the 1995 flood.

There is a FEMA meeting May 18, 2010 10:00 AM Mill Valley Council Chambers.

Discuss scope/schedule for FEMA map revisions

Potential obstacles & solutions for stakeholders

Marin County Maps – on the county web site

6. FEMA Community Rating System

The community can do this with potential results:

Reduce flood insurance 5% - 40%

1. Flood Elevaion
2. Outreach – disclose hazard
3. Identify flood prone properties
4. Implement flood protection
5. (N) Flood elevation

In order to qualify for insurance reduction, requires extensive documentation, paper work subject to audit, document control system with ties to building permits.

7. Committee future agenda items

Goal Setting – establish new goals and objectives for the committee

Review and discuss the Town of Ross – Storm Water Management Ordinance

**ACTION ITEM :** Recommend further discussion of ordinance and/or incentive to install flood gates mandate installation and provide financial incentives, subsidies, and grants

8. Public Expression:

9. Next Meeting Date: June 14, 2010

**ACTION ITEMS**

**Reinhard Ludke Secretary**

March 8, 2010

Town to provide references and guidelines on web site for public use on public and private flood reduction.

Town adopt a resolution or ordinance to encourage/mandate that Town of San Anselmo require that construction projects include Storm Water Best Practices for residential, commercial and municipal improvements projects in order to issue construction permits

June 14, 2010

Set Committee goals

Staff to prepare flood damage mitigation document for public distribution i.e Flood Gates

Meeting notes corrections and additions should be directed to the author or Debbie Stutsman

cc: Attendees  
Glenn Dearth, Jack Curley,  
Debbie Stutsman Town Manager ,  
Steve Myrter Public Works Director