

RED HILL COMMUNITY PARK JOINT POWERS AUTHORITY
Board of Directors Meeting
May 19, 2010

MINUTES

1. CALL TO ORDER

Chair Wright called the meeting to order at 7:31 p.m. in the second floor Conference Room at San Anselmo Town Hall.

2. ROLL CALL

Present: McCallum, McInerney, Thornton, Walter, Wright Absent: None

3. APPROVAL OF AGENDA

M/s, (Thornton / Walter) to approve the May 19, 2010 agenda as presented.

Ayes: All

4. APPROVAL OF MINUTES

M/s, (Walter/ Thornton) to approve the minutes for the October 19, 2009 meeting as presented.

Ayes: All

5. TREASURER'S REPORT

Dave Donery introduced Daria Carrillo, the Finance Director for the Town. He noted that there were two Treasurer's Reports, one which had been prepared for the time period October 8 – December 15, 2009 and one for the time period December 16, 2009 through May 14, 2010. The JPA currently holds approximately \$105,000, including approximately \$3,200 in dog park contributions. The report was acknowledged.

6 a) DISCUSSION ITEM – TUHSD Bond Funds - Update

George Baranoff noted that the Tamalpais Union High School District (TUHSD) Board of Trustees had transferred to the JPA bond funds with the understanding that the spectator seating project (benches) would be completed, but the District has decided not to proceed at this time with the bench installation. The TUHSD will be reevaluating the remaining projects district-wide, and John Wright expects that the seating will be installed at a later date. The district would like the funds returned, as everything promised in Phase 1 has been completed. The only future expenses are for the ongoing needs of the JPA. Dave Donery stated that the annual audit expense is approximately \$9,000. Legal fees are another possible future expense. The estimated amount to be returned to the district is \$90,000.

Discussion ensued as to the background of the decision not to install benches. At one time, hillside benches were decided on as part of Phase I, but it was ultimately decided that this was not the correct

way to proceed. The issue of the benches was set aside as there were questions as to whether benches should take priority over the athletic field.

George Baranoff and Dave Donery discussed the ramp and stairs proposed for Sunnyhills Drive. This provides an ADA entrance.

Bob Walter explained that the project can not be closed until DSA approves. John Wright asked that the excess funds be sent to the district and that the Tamalpais Board will decide about the seating.

6 b) DISCUSSION ITEM – Southwest Corner of Park - Status

Dave Donery explained that a picnic area for this area of the park had been discussed, but that the project would need to be designed and funded at a future date. At the July meeting, Board members discussed whether to upkeep and irrigate the area as no money will be coming from the district to develop. John Wright said that he thought that the best use would be a picnic/community park, but that this is a community need, not a school district need. Tom McInerney stated that the Town may want to develop the area if grant money becomes available.

6 c) DISCUSSION ITEM – Potential Red Hill School Reopening – Impacts On Park

Rick McCallum reported that a decision had not been made about opening a new school- site, and that the Ross Valley School District Board is waiting for a proposal from Fairfax regarding the School Street Site. He noted that of the possible sites, the Red Hill site would require the most work and would impact traffic, and that most of the school district's growth is in the Fairfax area.

6 d) DISCUSSION ITEM – Town Use of Park – Competitive Sports

Dave Donery reported that the Recreation Department had been approached by parents looking for a home for a travelling baseball team which was unaffiliated with West Marin Baseball and SABA. An employee gave the team use of the field without Dave's knowledge. As a result, 2 issues arose: 1) it was a closed team with no open try outs and 2) it was in competition with another team paying to use the field. The travelling team had been given preference over other teams even though it was not an open community based program. As a result, the Town developed a policy stating that there will be open discussions for these types of requests. The Town's priority is for community programs.

John Wright noted that some regular use fees may increase. Non profit and community groups are currently grandfathered under the JPA agreement. If the JPA dissolves, a decision will have to be made regarding this provision. Bob Walter requested that Dave meet with Chris McCune regarding possible changes to the use agreement.

6 e) DISCUSSION ITEM – Conversion of the Joint Powers Authority to a Joint Use Agreement

John Wright explained that the primary purpose of the JPA was to provide a framework for construction of the park. It has continued to give formality to the fund raising aspect, which is now a Town issue primarily related to the dog park operation. He believes that a joint use agreement can

achieve the same result. Barbara Thornton suggested that the JPA try to wind down by June 30 and that a joint use agreement would be needed prior to dissolving the JPA. She also suggested that if the JPA is terminated, money could be set aside for costs associated with the close out. An MOU is a possibility. George Baranoff said that Tamalpais District can hold funds for contingencies.

7. **ACTION ITEM – Transfer Out of Red Hill Dog Park Funds**

Dave Donery asked that the dog park donations of approximately \$3,229 be transferred out of the JPA bank account and into the Town's accounts.

M/s, (Walter / Thornton) to move dog park donations to Town account. Ayes: All.

8. **BOARD REQUESTS FOR FUTURE AGENDA ITEMS, QUESTIONS AND COMMENTS TO STAFF; STAFF MISCELLANEOUS ITEMS**

None.

9. **OPEN TIME FOR PUBLIC EXPRESSION**

There was no public comment.

ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Daria Carrillo
Treasurer, Red Hill Community Park JPA